



**Office of Student Life &  
Leadership's  
Greek Life Manual**

**Revised 2020**

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## Welcome to Greek Life

### I. Purpose

This manual is designed for Rutgers University-Newark students, staff and faculty members, as well as any outside parties interested in information, guidelines and policies that govern Greek Life at Rutgers University-Newark.

### II. Why “Go Greek” at Rutgers University-Newark?

Rutgers University-Newark is home to a vibrant and visible Greek community that helps its members foster lifelong friendship through bonds of brotherhood and sisterhood. Members of our Greek organizations are leaders within the student population and often serve as role models or mentors to others. The fraternities and sororities of Rutgers University-Newark pride themselves on academic achievement, personal development, leadership and community service.

If you are considering going Greek it is important to research the different Greek organizations on campus. Joining a fraternity or sorority is a well worth, lifelong commitment because the connection to your organization goes beyond the campus walls. For many, there is a local and national support network as well. On campus, Greek students are not only supported by their chapter or colony but also by the Greek community as a whole through membership in the Inter-Fraternity Sorority Council (IFSC).

At Rutgers University-Newark, Greek students host a breadth of education/social programs and are highly committed to community service and philanthropy efforts. In addition to being Greek, many of our students are involved in other student organizations and hold various leadership positions throughout campus. Our Greek students take academics seriously and are engaged inside and outside of the classroom. Greek life at Rutgers University-Newark is also fun! Many of our Greek students enjoy the social connections and interactive programs held throughout the semester. Although each organization has a different mission and was founded for different purposes, all of our Greek organizations are connected through four pillars: **Brotherhood/Sisterhood, Scholarship, Leadership, and Service.**

### III. Office of Student Life – Greek Life Advising Team

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## **Inter Fraternity Sorority Council (IFSC)**

The Inter Fraternity Sorority Council is the umbrella governing council of all Greek organizations recognized on campus. The council is responsible for uniting all Greek organizations and promoting and advocating for the initiatives set out by its membership. Meetings are held regularly throughout the semester with each Greek organization being represented.

### **I. Responsibilities of the Council:**

- To establish rules governing Inter Fraternity Sorority relations and penalties to be invoked for violations of such rules.
- To discuss and investigate problems of individual fraternities and sororities; take necessary action to strengthen fraternities and sororities.
- To investigate, analyze and recommend solutions to problems involving University fraternity-sorority relations.
- To recommend membership intake practices.
- To establish a strong and respected community of fraternities and sororities at Rutgers University-Newark.

### **II. How to get involved**

If you are a Greek student there are many opportunities to get involved and develop your leadership skills. Within your chapter, there are executive board positions as well as regional positions you may apply for. To be considered for those positions please contact your chapter, colony, or regional representative. Please be aware that general chapter/colony members are required to have a GPA of 2.0 or above and executive board members must have a GPA of 2.5 or above.

Outside of your chapter there are opportunities within the council to get involved. Those opportunities include holding an executive board position, becoming an IFSC Representative or joining a committee.

#### **a. IFSC Executive Board Positions**

Executive board elections are held at the end of every spring semester. The officers of the IFSC shall be the President, Vice President, Secretary, Treasurer, Public Relations Officer, and Community Service Chair. Officers are elected in by majority vote. All IFSC executive board members must have a GPA of 3.0 or above.

#### **b. IFSC Representative**

The IFSC Representative is one of the most important positions a person can hold in regards to the council. Each chapter/colony shall delegate one member to serve as the IFSC representative. This person shall attend all IFSC meetings and report back to the chapter all relevant information. The IFSC Representative acts and votes on behalf of their chapter/colony at all meetings. When programs or new initiatives are proposed and approved during IFSC meetings, the IFSC representative is expected to participate and gain support from their chapter.

**c. Committees**

Greek Week Committee: The purpose of Greek Week is to unify and promote Greek Life from all aspects through a week of competitive events. Only those recognized organizations will be allowed to participate. The Greek Week Committee may be composed by members of recognized Greek organizations. The chair of the Greek Week Committee shall be nominated and voted at the beginning of the semester.

Constitution Committee: The IFSC Constitution Committee will be composed of voluntary members of the IFSC. The duties of the Constitution Committee shall include:

- To compile all proposals for constitution updates.
- Present the council with said proposals
- Update constitution every semester (or as needed) with voted, and passed amendments
- The chair of the Constitution Committee shall be nominated and voted as needed.

**III. Annual programs**

Each semester the IFSC hosts programs to support and inform the student body. The calendar of events and programs may change from semester to semester but there are annual programs that are held each school year. Below is a list of annual programs:

**Fall Semester**

- Greek Institute
- Meet the Greeks
- Order of Omega Induction Ceremony
- New Member Workshop (for newly initiated members)

**Spring Semester**

- Greek Leadership Retreat
- Greek Week
- Meet the Greeks
- Order of Omega Induction Ceremony
- New Member Workshop (for newly initiated members)

## Chapters/Colonies Recognized by Rutgers University- Newark

Below are chapters/colonies recognized by Rutgers University-Newark. If you wish to contact an organization, please refer to their Raiderlink web page at:

<https://rutgersnewark.campuslabs.com/engage/organizations>

<b>Fraternities</b>	<b>Sororities</b>
<b>Alpha Phi Alpha Fraternity, Inc. – Iota Rho Chapter</b>	<b>Alpha Kappa Alpha Sorority, Incorporated – Gamma Zeta Chapter</b>
Delta Epsilon Psi Fraternity Inc. – Upsilon Chapter	Chi Upsilon Sigma National Latin Sorority, Inc. - Beta Chapter
<b>Iota Nu Delta Fraternity, Inc. – Newark Colony</b>	<b>Delta Phi Omega Sorority Incorporated – Chi Chapter</b>
Kappa Alpha Psi Fraternity, Inc. – Pi Sigma Chapter	Kappa Phi Gamma Sorority, Inc. – Rho Colony
<b>Lambda Sigma Upsilon Latino Fraternity, Inc. – The Pioneros Chapter</b>	<b>Kappa Psi Epsilon Sorority Inc. – Alpha Chapter</b>
Lambda Theta Phi Latin Fraternity, Inc – ETA Chapter	Mu Sigma Upsilon Sorority, Inc. – Aborigena Chapter
<b>Lambda Upsilon Lambda Fraternity Inc – Tau &amp; Beta Rho Chapters</b>	<b>Omega Phi Beta Sorority, Incorporated – Gamma Beta Chapter</b>
Phi Beta Sigma Fraternity, Inc. – Xi Theta Chapter	Omega Phi Chi Multicultural Sorority Incorporated – Nu Chapter
<b>Sigma Beta Rho Fraternity – Alpha Kappa Chapter</b>	<b>Hermandad de Sigma Iota Alpha Incorporada – Alpha Rho Chapter</b>
Sigma Lambda Beta International Fraternity Inc. – Beta Delta Chapter	Sigma Lambda Upsilon/Señoritas Unidas Sorority Incorporated – Tau Chapter
<b>Tau Kappa Epsilon Fraternity – Theta Zeta Chapter</b>	<b>Zeta Phi Beta Sorority, Incorporated – Psi Lambda Chapter</b>

### I. Unrecognized Greek Organization Policy

- a. Any Fraternity or Sorority interested in recruiting members from the Rutgers University-Newark student body must first be recognized by the Inter Fraternity Sorority Council and the Office of Student Life. Any organization that recruits and initiates Rutgers University-Newark students without having been recognized will be in violation of the IFSC Constitution and university policy. Any unrecognized organization found in violation of this policy will be denied the opportunity to petition for recognition on our campus for a period of at least two (2) years.
- b. As a student, it is important to understand that if you choose to join an unrecognized Greek organization, you will not be recognized as a Rutgers University-Newark Greek member. Therefore, be sure to verify the status of an organization with the Office of Student Life before beginning a New Member Education Program.
- c. Any Rutgers University-Newark student that participates in a New Member Education Program for an organization not currently recognized by the Office of Student Life and the Inter Fraternity Sorority Council may be in violation of the Rutgers University Code of Conduct. Sanctions may include, but are not limited to, disciplinary probation, suspension and/or expulsion from the university.

## Role of Greek Organizations on Campus

Each Greek-letter organization, under the guidelines of their individual organization/chapter constitution and by-laws is solely run by the members of that chapter/colony. However, each chapter/colony is also expected to uphold its responsibilities as set forth by Rutgers University-Newark, which includes:

- Encouraging and stimulating intellectual growth by promoting the intellectual and cultural life of the University.
- Promoting academic excellence by maintaining a chapter GPA of at least 2.5.
- Promoting academic excellence by hosting programs and events that promote academic success.
- Providing leadership experience for members of their respective organization.
- Providing healthy social interaction opportunities.
- Providing a system of support for its members as they go through developmental changes.
- Upholding the Universities anti-hazing policy.
- Upholding University policy to remain in good standing.

### I. Community Service

Each recognized Greek organization prides themselves on their commitment to service and are required by the Office of Student Life to complete a total of 10 hours of service per active member per semester. The IFSC Community Service Chair will assist in maintaining records.

### II. Collaboration with Other Greeks

In order to strengthen bonds between chapters/colonies in the Greek community, we strongly encourage chapters/colonies to co-sponsor and collaborate on programs together. Collaboration allows for the sharing of resources and ideas. There is no limit to the amount of organizations that can co-sponsor a program. However, a co-sponsorship may only occur with recognized Greek organizations at Rutgers University – Newark.

### III. Collaboration with Non-Greek Organizations

In order to strengthen the relationship between the Greek community and other student organizations, we strongly encourage chapters/colonies to co-sponsor and collaborate on programs with organizations that are not Greek. Co-sponsoring programs with other organizations will expose Greek organizations to a larger student audience and may be beneficial for recruitment and financial efforts.

## Joining an Organization

### I. Academic Requirements

In order to be considered for membership in a Greek organization at Rutgers University-Newark you must meet the following academic requirements:

- a. 2.0 GPA previous and cumulative for membership (please also follow requirements set by the organization)
- b. Full time student (must be taking 12 credits or more at Rutgers University - Newark)

- c. No first-year student may participate in the New Members Education Program. If you are a transfer student, you must have completed at least 12 credits within the Rutgers University system.

## **II. Guidelines for New Member Education Program**

- a. All Greek organizations must submit a Membership Declaration Form at the beginning of each semester, which indicates whether or not the organization will be hosting a New Member Education Program. Organizations are required to submit a list with names and student identification numbers before the commencement of their program which may not begin until final approval has been issued by the Office of Student Life.
- b. All prospective new members and one existing member of the respective organization must attend an Anti-Hazing Workshop (two dates are provided each semester during Free Periods)
- c. All organizations that are hosting a New Member Education Program and fail to attend the anti-hazing workshop will result in suspension for one (1) semester.
- d. All prospective new members must read and sign an Anti-Hazing Workshop Contract and return to the Office of Student Life by the provided deadline.
- e. Organization representatives must read and co-sign all prospective new members' Anti-Hazing Contracts and the Chapter Anti-Hazing Compliance form. These forms must be returned to the Office of Student Life by the provided deadline.
- f. A New Member Education Program may only occur during fall and spring semesters upon the advisor's approval of all paperwork. (I.e. winter and summer sessions are not allowed). New members must be initiated by no later than the last day of class of the respective semester.

## **III. Anti-Hazing Policy**

The Greek community believes that true brotherhood and sisterhood is nurtured in an atmosphere of social and moral responsibility, respect for duly constituted authority, and commitment to the objectives of higher education. Furthermore, students engaging in hazing activities may subject themselves to criminal penalties. Therefore, a fraternity or sorority program which includes hazing is contrary and detrimental to the purpose of the University, the education and personal development of its students, and thus, has no place within the University and Greek community.

## **IV. What is Hazing?**

Hazing is defined as any action or situation which includes any mental or physical requirement, request or obligation placed upon any person (new member, associate member, member, affiliate, guest) which could cause discomfort, pain, fright, disgrace, injury or which is personally degrading or which violates any federal, state, local statute or University policy. Any activity described in this definition upon which the initiation, or admission into, or affiliation with, or continued membership in an organization is directly or indirectly conditional, shall be presumed to be "forced" activity. The negligence or consent of the student/participant or any assumption or risk by the student/participant is not a defense to any action brought pursuant to this policy.



## V. Pledge's/New Member's Bill of Rights

**Statutory Authority:** This Pledge's Bill of Rights has been developed by the Attorney General pursuant to N.J.S.A. 18A: 3-24 et seq.

**Pledge:** For the purpose of this Pledge's Bill of Rights a pledge is defined as any student of the college/university attempting to become a member of a fraternity or sorority or other similar campus organization.

**Definition of Hazing:** For the purpose of this Pledge's Bill of Rights "hazing" shall mean

1. As indicated, pursuant to New Jersey Statute:  
2C:40-3 a. A person is guilty of hazing, a disorderly persons offense, if, in connection with initiation of  
applicants to or members of student or fraternal organizations, he knowingly or recklessly organizes, promotes, facilitates or engages in any conduct, other than competitive athletic events, which places or may place another person in danger of bodily injury.  
b. A person is guilty of aggravated hazing; a crime of the fourth degree, if he commits an act prohibited in subsection a. which results in serious bodily injury to another person.  
2C:40-4 Notwithstanding any other provision of Title 2C of the New Jersey Statutes to the contrary, consent shall not be available as a defense to a prosecution under this act.  
2C:40-5 Conduct constituting an offense under this Act may, at the discretion of the prosecuting attorney, be prosecuted under any other applicable provision of Title 2C of the New Jersey Statutes; and
2. Other behaviors or activities in addition to those prohibited under N.J.S.A. 2C:40 et seq. defined as hazing by a college or university with respect to its students.

### **Prohibition on Hazing**

1. A pledge shall have the right to be free of all activities, which may constitute hazing while attempting to become a member of a fraternity or sorority, or other campus organization. Campus organizations and their members are prohibited from engaging in or encouraging others to engage in activities that are defined as hazing.
2. A broad range of behaviors that may place another person in danger of bodily injury or behavior that demonstrates indifference or disregard for another person's dignity or well-being may be classified as hazing under the above definition. Examples include, but are not limited to the following:
  - Forced or required ingestion of alcohol, drugs, food or any undesirable substance.
  - Participation in sexual rituals or assaults.
  - Mentally abusive or demeaning behavior.
  - Acts that could result in physical, mental or emotional deprivation or harm.
  - Physical abuse, e.g., whipping, paddling, beating, tattooing, branding, and exposure to the elements.

### **Acceptable Behavior**

The pledge initiation process should be conducted in a manner that respects the dignity of pledges and protects their mental and physical well-being. Examples of acceptable behavior include pledge activities that are not classified as hazing, but promote scholarship, promote service, develop leadership and/or social skills, assist career goals, involve students with alumni, improve relations with others, build awareness of fraternity or sorority history, instill a sense of brotherhood or sisterhood, foster chapter solidarity or otherwise promote the institutional mission of the host college or university.

### **Written Notification of Rights**

Institutions shall require all fraternities, sororities and other similar campus organizations to provide all pledges with a written Bill of Rights that includes the provisions set forth herein. The written Bill of Rights shall be signed by the student pledge and filed in the appropriate office of the institution.

### **Other Policies Governing the Recruitment or Pledge Process**

1. Delineation of additional responsibilities of fraternities, sororities and other similar campus organizations in regard to rush or pledge activities shall rest with individual institutions. As such, institutions may develop policies and regulations governing other aspects of the rush or pledge process, which may include pledge and membership education, student eligibility to pledge, limitations on the pledge period and membership selection.
2. Institutions may develop policies and procedures for discipline violations of its pledge process. Institutional action on a hazing violation is independent of any action that a prosecutor may pursue for violations under Title 2C.

## **VI. Rutgers University – Newark Student Code of Conduct**

A Person is responsible for hazing if, in connection with the training, initiation, or acceptance of applicants to or members of any organization (including, but not limited to fraternal organization, athletic teams, and student clubs) he/she knowingly or recklessly organizes, promotes, facilitates or engages in any conduct, other than competitive athletics events, which places or may place another person in danger of bodily injury. The consent of the victim shall not be a legitimate defense in hazing incidents.

If you or anyone you know wishes to file a complaint for a hazing incident, please do so at [https://publicdocs.maxient.com/reportingform.php?RutgersUniv&layout\\_id=11](https://publicdocs.maxient.com/reportingform.php?RutgersUniv&layout_id=11).

You may also contact the Office of Student Life and Leadership at 973-353-5300 or the Office of Community Standards and Student Development at 973-353-5063.

### **How to Start Your Own Chapter or Colony (Expansion)**

We encourage Rutgers University-Newark students to become part of the Greek community by joining recognized organizations ONLY. After researching the Greek organizations recognized by the Office of Student Life, students may have an interest in an organization not currently chartered on this campus. You may have the option of bringing a charter to Rutgers University-Newark upon availability and completion of an expansion process.

## **I. Expansion Policy for Fraternities and Sororities**

Rutgers University – Newark (RU-N) is committed to the development of a strong and viable Fraternity and Sorority community on campus. In this regard, when the Office of Student Life, in consultation with the Inter Fraternity and Sorority Council (IFSC), believes a new general Greek letter organization is desirable and needed on campus to further the ideals of Fraternity and Sorority life and strengthen the Fraternity and Sorority community, the procedures outlined below will be followed. The purpose of these procedures is to ensure that extension/expansion of Greek letter organizations occurs in a carefully developed plan that is conducive to the educational mission of RU-N. This approach provides maximum

opportunity for successful colonization and a meaningful and rewarding experience for the students within the Fraternity and Sorority community.

1. After RU-N makes the decision to expand/extend, a committee will be appointed to coordinate this process. Greek organizations wishing to establish at RU-N must be an Inter/National Fraternal Organization and/or a member of the National PanHellenic Conference (NPC), the North-American Interfraternity Conference (NIC), the National Pan-Hellenic Council (NPHC), the National Association of Latino Fraternal Organization (NALFO) or the National Multicultural Greek Council (NMGC).
2. Each inter/national Greek letter organization wishing to establish a chapter at RU-N must submit a letter of intent to the Greek Advisor in the Office of Student Life. This letter must explain the purpose of the organization and interest in affiliation with RU-N along with a mission statement outlining the group's goals, outstanding characteristics, and potential benefits to the campus community. It must also state that the inter/national organization has knowledge of an interest group on campus and must outline the support the inter/national organization will give the group, along with the inter/national organization's requirements for chartering. Attached to this letter, the organization must include a packet outlining the following information:
  - Proof of liability insurance
  - Verification of affiliation with a national Greek council.
  - Logistical information:
    - Name of Fraternity/ Sorority
    - Founding date and location
    - An outline of the inter/national history and current administrative structure of the national organization
    - List of all chapters/colonies and locations
    - Average chapter size
    - Current number of undergraduate members and current number of alumni
    - Number of chapters/colonies closed in the last three years and their reasons for closing
    - Membership costs: new member, initiation fees, insurance, regular dues
  - Program Policies:
    - Position on risk management
    - Position on hazing prevention awareness resources (anti-hazing policies)
    - Length/focus of new member education
    - Minimum standards and guidelines for potential new members
    - Scholarship/academic support programs
    - Community service and philanthropy programs
    - Constitution and by-law highlights
    - Leadership/member development programs
    - How the organization plans to be successful at Rutgers University-Newark
  - Colonization:
    - Procedures for colonization (include a potential timeline if applicable)
    - Provisions of support for the proposed new chapter/colony

- List of current organization members, and/or list of interests at Rutgers University Newark, including their RUIDs (Preference will be given to organizations with a minimum of 10 interests who are not seniors)
- 3. A Greek letter organization may not colonize at RU-N unless these guidelines are followed. The Office of Student Life and the Inter Fraternity and Sorority Council will determine when the Fraternity and Sorority community is ready for extension/expansion and at that time will notify inter/national Greek organizations of the opportunities available. When considering extension/expansion, special consideration may be given to inter/national organizations previously colonized and/or chartered at RU-N that have withdrawn from campus but are now in good standing. Any organization who has conducted illegal/underground intake will not be eligible for expansion until after a two-year period of a clean record.
- 4. Upon receipt and review of materials by the Greek Advisor in the Office of Student Life and the expansion committee, organizations may or may not be invited to make a presentation to the Inter Fraternity and Sorority Council body. The Office of Student Life and the Inter Fraternity and Sorority Council reserve the right to limit the number of organizations seeking expansion into the RU-N Greek community. The main emphasis of the presentations should be:
  - Why the organization should be allowed to establish at RU-N
  - How the organization would enhance the RU-N Fraternity and Sorority community (what it would provide that other organizations do not currently provide)
  - Services of the inter/national organization
  - Details of the membership development program
  - Details of the pledge/associate/new member program
  - Details of policies related to:
    - Academic Achievement and Scholarship
    - Health Issues
    - Substance Abuse/Alcohol Abuse
    - Sexual Harassment, Assault and Rape
    - Legal Liability
    - Hazing
    - Risk Management
  - Total membership education guidelines/program
  - Financial resources, support and commitment
  - Area alumni support, list of chapters (undergraduate and graduate) that can be supportive to a chapter/colony at RU-N
  - Timetable and guidelines for colonization and chartering
- 5. After the conclusion of the campus presentations, the Greek Advisor in the Office of Student Life, in consultation with the IFSC, will decide whether to issue an invitation to colonize on the RU-N campus. If the decision is to expand/extend, the IFSC will make a recommendation to the Office of Student Life on which organization(s) to invite to RU-N.
- 6. If the decision is made to issue an invitation, then the Greek organization will be required to send the Greek Advisor a written schedule and guidelines of the extension/expansion program through to chartering, including financial obligations of members for their first full year. The organization must also provide a “deadline date”

by which the colony will be chartered. The organization will not begin extension/expansion efforts until RU-N receives and approves the written schedule and guidelines. Final written approval including the “starting date” will come from the Office of the Dean of Student Life. If the organization is not chartered by the agreed upon date, then follow-up discussions will occur between the inter/national organization and the Greek Advisor about the progress to date and whether a new deadline should be set. If a new deadline is set, and the organization is not chartered, based upon the recommendation of RU-N, the organization will withdraw from campus.

7. If the decision is made not to offer an invitation to present and/or expand at that time, then specific reasons explaining why an invitation will not be extended will be presented in writing to the inter/national organization.
8. Campus recognition procedures as outlined by the Office of the Dean of Student Life and the Inter Fraternity and Sorority Council must be followed and successfully completed.
9. Any fraternal organization requesting to colonize and/or charter at RU-N must have, as part of their inter/national constitution & bylaws, an article requiring campus recognition for a charter to be awarded and that upon withdrawal of recognition by RU-N the inter/national Greek organization must remove the charter and withdraw from campus.
10. Any Greek organization requesting to colonize or charter at RU-N must have proof of current liability insurance.

All communication to and/or from Rutgers University- Newark will be managed through the Greek Advisor in the Office of Student Life. He/she will be the university’s official representative throughout the extension/expansion process.

### **Responsibilities of Chapters**

#### **I. Host Programs**

- a. All Greek organizations are required to host a minimum of two educational programs per semester.
- b. All Greek organizations are required to host a minimum of one social program per semester.
- c. All Greek organizations are required to co-sponsor at least one program with another Greek organization or non-Greek organization.
- d. All Greek organizations will be responsible for submitting an end of the semester program report.
- e. All Room Reservations must be submitted via your EMS (exceptions may be made under the discretion of the Greek Life staff).

#### **II. Marketing**

As a student organization recognized at Rutgers University-Newark, please follow all marketing guidelines as provided in the Office of Student Life’s Student Organization Handbook.

### III. Academic Policy

- a. Chapter/colony members are required to have a minimum GPA of 2.0 to be considered active within the organization.
- b. Only members with a GPA of 2.5 or above are eligible to hold executive board positions within their chapters/colonies.
- c. Chapters/Colonies must maintain an average GPA of at least 2.5 to remain in good standing. Failure to meet this criteria may affect your chapter status.

### IV. Membership

- a. In order remain viable on campus; Greek organizations are responsible for recruitment and maintaining membership of at least three active members per semester.
- b. Chapters/Colonies recognized by the Office of Student Life and the Inter Fraternity Sorority Council may host a new member education program by following the Guidelines for New Member Education Program (page -8).
- c. All Greek organization members are responsible for all policy provide by the Office of Student Life's Student Organization Handbook.

### V. Guidelines for New Member Presentation

A New Member Presentation is the introduction of the new members of a fraternity or sorority. It typically involves stepping, greeting of other organization members, and/or an exhibition featuring the new members.

Fraternities and sororities interested in hosting a New Member Presentation must be recognized by the Office of Student Life and in good standing with the Inter Fraternity-Sorority Council (IFSC) and the Office of Student Life. New Member Presentations must be approved by the Office of Student Life through the following procedure:

- a. Submit an event reservation via <https://reserve.newark.rutgers.edu/> at least two weeks prior to the date of the New Member Presentation.
- b. The chapter president must email the Greek Advisor and include the following information:
  - i. List of names and RUIDs of Rutgers University–Newark students who will be participating in the New Member Presentation.
  - ii. *(Students must be in good academic standing, have participated in the Anti-Hazing workshop and submitted all paperwork by required deadlines)*
  - iii. If applicable, list of any students from another campus who have joined the organization at the same time and plan on participating in the New Member Presentation. The information must include full name, student ID number, and affiliated University *(Students must go through a performer eligibility check via the Office of Student Life)*.
  - iv. Expected number of attendees.
  - v. Name, email address, and phone number of the advisor or alumni who will oversee the New Member Presentation.

This email MUST be cc'd to the chapter's alumni advisor and/or regional/national advisor.

- c. Fraternities and sororities hosting a New Member Presentation must abide to the following:
  - i. The suggested location for New Member Presentations is Samuels Plaza, located outside of the Paul Robeson Campus Center. In the event of inclement weather, the New Member Presentation will be moved indoors to Student Street, located on the first floor of the Paul Robeson Campus Center. However, organizations may request other rooms in the Paul Robeson Campus Center if needed.
  - ii. Following the New Member Presentation, members of the presenting organization must vacate the area within 30 minutes and assist with crowd disbursement. The presenting organization is responsible for ensuring the site used is left in its original state.
  - iii. New Member Presentations cannot conflict with major events in the Dana Library, Paul Robeson Campus Center or sponsored by the Inter Fraternity-Sorority Council.
  - iv. No physical abuse, excessive vulgarity, and/or profanity nor disparaging comments about other organizations/chapters will be tolerated during the New Member Presentation.
  - v. All New Member Presentations must at least include a Community Service Officer (CSO) on duty provided by Rutgers University Police Department. Final decisions regarding additional security are made by Rutgers University Police Department. Security costs should be covered by the fraternity/sorority hosting the New Member Presentation or by the Inter Fraternity Sorority Council.

All fraternities and sororities hosting a New Member Presentation must follow the approval procedure as highlighted in Guidelines for New Member Presentation. Failure to do so will affect the recognition status and standing of the organization.

## **VI. Greek Houses**

Any Greek organization that owns/rents a house representative to their organization must provide the following information to their Greek Life advisor at the beginning of each semester (Failure to provide this information may affect the recognition status of the organization):

- a. Address of the property.
- b. List of Rutgers University-Newark students residing in the house (include names and RUIDs).
- c. Calendar of social events/activities that will take place at the house during the semester (this information is required for additional RUPD services).

## **VII. Chapter/Colony Recognition Status**

**Active:** Active status is granted to any Greek organization fully recognized by the Office of Student Life and the Inter Fraternity Sorority Council, holding all rights and responsibilities as provided in the Greek Life Manual and the Student Organization Handbook.

**Good:** Chapters/Colonies in Good standing have all rights and privileges of a recognized student organization. Chapters will fall in Good standing after fulfilling:

- Programing and community service requirements.
- Requirements under the Greek Life academic policy.
- Greek Life membership guidelines.
- Maintaining good standing with the Inter Fraternity Sorority Council.
- Meeting all other guidelines set forth by the Greek Life Manual.

**Fair:** Chapters/Colonies that do not adhere to two or more of the above requirements will be demoted to Fair status. Chapters in Fair standing may be subject to limited rights and privileges. Restrictions will be specified on a case by case basis.

**Poor:** Chapters/Colonies that do not adhere to four or more of the above requirements will be placed in Poor status. These organizations will be required to meet with their Greek Life advisor to create a chapter development plan. Chapters that remain in Poor standing for an extended period of time may be in jeopardy of losing their active status.

**Provisional:** Chapters/Colonies that are approved through the expansion process shall remain in Provisional status for two consecutive semesters following the provisional status guidelines. Chapter/Colonies that exceed a period of two semester of provisional status will only be given one additional semester to reach full recognition. Failure to accomplish this timeline will result in termination of provisional status.

#### **First Semester of Provisional**

- a. Attend all IFSC Meetings and participate in all IFSC sponsored events.
- b. Pay IFSC dues.
- c. Will have no voting privileges.
- d. Complete a total of 5 community service hours as a group (hours must be recorded for submission at the end of the semester).
- e. Organization must hold a minimum of one educational/social program.

#### **Second Semester of Provisional**

- a. Attend all IFSC Meetings and participate in all IFSC sponsored events.
- b. Pay IFSC dues.
- c. Will have no voting privileges.
- d. Complete a total of 10 community service hours as a group (hours must be recorded for submission at the end of the semester).
- e. Should host New Member Education program by following all guidelines as listed in the Greek Life Manual. The Chapter/Colony must initiate a minimum of four members from Rutgers University-Newark.



### **Full Recognition**

After a chapter/colony has successfully completed their two semesters of provisional status, they will gain full recognition upon the Office of Student Life's approval and official vote by the Inter Fraternity Sorority Council.

**Inactive:** Inactive chapters are those who have a charter at Rutgers University-Newark, but may not participate in any aspects of Greek Life for a specific period of time. An organization may reach this status by:

- a. Mandate from the organization's National/Regional office.
- b. Suspension from the Office of Student Life for multiple causes (i.e. hazing or misconduct). Suspension period is determined based on severity of the infraction.
- c. Remaining in poor status for an extended period of time.

**Charter Revoked:** Chapters who have a charter revoked will no longer be affiliated with Rutgers University-Newark

- a. A chapter/colony that has a charter revoked by their National/Regional office will automatically be unrecognized by Rutgers University-Newark
- b. A chapter/colony may become unrecognized by Rutgers University-Newark following review of inactive status.
- c. Any chapter/colony that loses its charter and wishes to return to Rutgers University-Newark must wait a period of five years and follow the Expansion Policy.